

Building Division



Historic Courthouse
555 Main Street 1st Floor
Post Office Box 599
Meeker, CO 81641
(970) 878-9450

Application Packet for Well Pad Special Use/Building Permit

This application is required for all energy and industry well pads within Rio Blanco County. The associated building permit encompasses all related structures, temporary living quarters, and equipment necessary for the completion and operation of the wells.

Parts of this Packet:

Main Application

This form constitutes the primary component of the application packet. Much of the required information is already included in the Application for Permit to Drill (APD) packages submitted to the ECMC and the BLM. Accordingly, applicants are requested to provide the number of wells as part of this submission.

Temporary Living Quarters (TLQs)

Temporary Living Quarters are permitted by right through this Special Use Building Permit pursuant to section 8-101

Sewage System - Appendix 1

Use Appendix 1 for Sewage Systems.

Connecting Pipelines - Appendix 2

Please refer to Appendix 2 for structures typically associated with Energy and industry well pads. In addition, information regarding connecting pipelines must be provided. The first 5 miles of connecting pipeline may be covered under the SU/BP; however, any connecting pipeline beyond the initial 5 miles, as well as all gathering and main pipelines, will require a Special Use Pipeline Permit.



Permit Number SU/BP _____

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This application serves as a comprehensive form and checklist for obtaining a Special Use/Building Permit for Energy and Industry projects. It encompasses all phases of development, including site preparation, construction, installation, operations, maintenance, and reclamation, as applicable to the proposed project. Applicants shall submit all required application material at least thirty (30) days prior to the anticipated commencement of construction or site development, unless an alternate submittal timeline is approved administratively by Rio Blanco County. No Work, including site preparation, access road construction, or project construction, may begin until the application has been fully reviewed and the permit has been approved by Rio Blanco County.

Company Information

Company-Name _____

Contact Person _____

Address _____

Phone _____

Cell _____

E-mail _____

Planning Division 970-878-9510

Building Division 970-878-9450

Road and Bridge 970-878-5591

Well Pad Information

Well Pad Name _____

Well Pad Location QtrQtr Section _____ Township _____ Range _____

Latitude _____ Longitude _____

Surface Land Owner _____

Required Pad Specific Information and Documents

Legal description/ proof of ownership/ authority:

☐ If owner is other than applicant, letter of consent conveying authority to act on behalf of the owner and/or a copy of signed contract with owner, if applicable.

☐ If on public lands, documentation giving proof of legal authority to use the site. (Approved Right of Way)

Is this pad within the FEMA mapped 100 year floodplain? Yes ☒ No ☐

Emergency Information

[] Emergency Response Map- showing detailed road access and mileage to the site from public roads including gate information with lock combinations.

[] Emergency Response Information - Must provide name, address, and phone number, including 24 hour number of at least 2 persons responsible for emergency field operations.

1. Name _____ Phone _____ Cell Phone _____

2. Name _____ Phone _____ Cell Phone _____

[] Sign Plan – at a minimum must be sufficient to direct emergency responders and must identify any special hazards.

Well Information

Attach documentation with information checked below:

_____ Number of wells on this pad that you anticipate permitting at this time. _____

_____ Federal Approval: Yes ___ No___ Pending___

_____ State Approval: Yes___ No___ Pending___

Temporary Living Quarters (TLQ)

Is a TLQ to be used at this site? No ☐ Yes ☐

Sewage System

Number of portable toilets to be used at this site? _____

Is a sewage disposal system to be used at this site? No ☐ Yes ☐ (See Appendix 1)

Road Access Information (Access permits may be required, depending on site access requirements)

Utilities that enter a road right of way require a Utility Installation Permit. Access and utility permits for County roads are issued by the Rio Blanco County Road and Bridge Department, while permits for state highways are issued by the Colorado Department of Transportation (CDOT). For additional information, please contact the Rio Blanco County Road and Bridge Department at (970) 878-5591 or CDOT at (970) 248-7021.

RBC Access Permit - ☐ Not Applicable ☐ Yes

Application Fees

Base Pad Fee	\$ 500
Well Permit Fee \$ 250 / Well	
Number of wells (____X \$ 250	
Septic Permit (if applicable)	\$200

Application Fee Total

Use Tax

A use tax packet will be issued by the Sales and Use Tax Administrator to the applicant after approval of this Special Use/Building Permit. Contact the Use Tax Department, 970-878-9612 for Use Tax information. The Rio Blanco County Building Department does not handle Use Tax Questions.

By acceptance of a Rio Blanco County Permit, the Applicant grants to Rio Blanco County, its agents and employees, permission to inspect a site during normal business hours, to assess compliance with the terms and conditions of the Special Use/Building Permit.

Name of Person completing this application (print)_____

Signature _____ Date _____

Appendix 1

Sewage System Use Permit

Permit Number OWTS # _____

Septic Permit Fee of \$200

Conditions for Use of a Sewage Disposal System on a Well Pad

All components of the sewage/wastewater system shall comply with the CDPHE Regulation 43 *Standards for Onsite Wastewater Systems*. All wastewater and septage removed from the site must be disposed of at an approved disposal/treatment facility. All wastewater and septage releases/spills shall be reported to CDPHE & the RBC Emergency Manager, 970-402-5273, within 24 hours of discovery. All reports/documentation shall be submitted via email .

Will effluent be discharged to State Waters? Yes ☐ No ☐

Is well pad in known floodplain/ floodway. Yes ☐ No ☐

Vaults

Volume Vault 1 _____ gallons Volume Vault 2 _____ gallons

Volume Vault 3 _____ gallons Volume Vault 4 _____ gallons

Volume Vault 5 _____ gallons Volume Vault 6 _____ gallons

Final Disposal Site _____ Alternate Disposal Site _____

Advanced Treatment Systems

Advanced Treatment System(s) Type/Manufacturer _____

Number _____ Treating Capacity _____

Final Disposal Site _____

Alternate Disposal Site _____

Septic System

[] Septic System If a septic system is planned an engineered design is required. Please contact Building Division at 970-878-9450.

Signature _____

Date _____

Appendix 2

Production Structures

PERMIT SU/BP # _____

Production Structures on the Pad

All structures typically associated with a well pad may be permitted under this single application. The well operator is responsible for ensuring that all structures comply with current Rio Blanco County building codes and applicable OSHA standards. A Certificate of Occupancy is not required.

Connecting Pipeline(s)

Proposed Connecting Pipelines (including gathering pipelines) five (5) miles or less in length will be owned and operated by the applicant and connect the location to a gathering or main pipeline can be permitted as part of the application. Proposed gathering and main pipelines that do not directly connect to a location, or that are greater than five (5) miles in length require submittal and approval of a separate Special Use/ Building Pipeline Permit

☐ Connecting Pipelines (up to 5 miles included in this permit)